

Advice notes on the information required for the Memorial Plaque, and on completion of the online order form.

(Note: The maximum number of characters allowed under each head is shown in parenthesis. This number INCLUDES all punctuation and spaces. If you exceed this allocation, the online order form will show an error on the screen if you try to 'send' it and you will be asked to correct the problem)

Prenam(e)s & Surname

Prenam(e)s along with the surname would be ideal, but initials will suffice if prenam(e)s are not known. (Max number of letters, spaces and punctuation – 34)

Service No. and title/rank

Please state person's service number (if known) and rank – Private, Lieutenant, Able Seaman etc and (Max number of letters, spaces and punctuation – 34)

Affiliation

Soldier's battalion (eg 2nd Worcesters), a sailor's ship (eg HMS Vanguard), a nurses' organization (eg Queen Alexandra Nursing Service) etc. (Max number of letters, spaces and punctuation – 31)

Year of Birth

(Max number of letters, spaces and punctuation – 4)

Year of Death

(Max number of letters, spaces and punctuation – 4)

Town/County of origin (or the equivalent depending on the country of origin)

(Max number of letters, spaces and punctuation – 23)

Optional information for Memorial Plaque

At the bottom of each plaque there will be room to have a personal inscription. If you don't wish to arrange a personal inscription, 'R I P' will be used as a default epitaph.

(Max number of letters, spaces and punctuation – 32)

Any additional information

This is a space where you can enter any other information that you might consider useful.

(Max number of letters, spaces and punctuation – 500)

The rest of the form is devoted to gathering personal information about you, the buyer, so that we can organise the ordering and payment process and also so that we can get in touch with any news about the Wall of Remembrance.

/overleaf

Two examples of how the text you supply will be used.

FRANK BODY
32924 Lance-Corporal
26th Field Coy, Royal Engineers
1895-1918 Coleby, Lincs
'He died for me'

MAURICE PREVOST
a3335 Sergeant
239e Regiment Infanterie 20eme
1884-1915 Grand, Vosges
'Regrets eternels'